City of Twin Falls Public Records Request

Requestor Information

Please list your information here. Include your request details in the space provided below.

Requestor First Name *
[redacted]

Requestor Last Name *
[redacted]

Requestor Address 1 *
[redacted]

Requestor Address 2

Requestor City *
[redacted]

Requestor State *
[redacted]

Requestor ZIP Code *
[redacted]

Requestor Phone Number *
[redacted]

Requestor E-mail *
[redacted]

Type of Request *

(•) Personal ( ) Commercial ( ) Legal

Request Details *

If you are requesting multiple records, please attach your list below. If you do not have a case/event/citation number, please include enough information to identify the records you want. If your request is for multiple items, it may be subject to fees for preparation. We have records for the Twin Falls Police Department (city, not county) only.

Subject: Public Records Request – City Manager Contract Versions & Handbook Exceptions

Pursuant to Idaho Code § 74-102, I respectfully request the following public records:

1. All official versions of the City Manager employment contract for Travis Rothweiler

Please provide **every iteration**, including but not limited to:

- Original employment contract
- All amendments
- All extensions
- All renegotiated versions
- All addenda
- All side letters or memoranda of understanding
- Any documents referenced within the contract that modify terms
- Any compensation-related contractual documents (e.g., automatic amendment clauses, performance-based adjustments, deferred compensation agreements)

Requester names and personal contact details redacted by Oversight Archive.

Timeframe: *All years of Travis Rothweiler's employment with the City of Twin Falls.*

2. All documentation showing exceptions or deviations from the Employee Handbook applicable to the City Manager position

Please include:

- Any written exceptions, exemptions, or waivers granted to the City Manager
- Any documents describing policies that do not apply to the City Manager
- Any internal memoranda, emails, or HR documents referencing special provisions for the City Manager
- Any Council resolutions or directives establishing unique rules for the City Manager
- Any documents showing differences in PTO, vacation accrual, leave rules, discipline procedures, grievance procedures, or pay-plan applicability
- Any documents showing the City Manager is exempt from sections of the Employee Handbook
- Any documents showing the City Manager is subject to additional requirements not applicable to other employees

Timeframe: *All years of Travis Rothweiler's employment.*

Format & Delivery

Electronic copies (PDF or native format) are preferred.Delivery via email to: **[your email]**

Clarification

If any portion of this request is denied, please provide:

- The specific statutory exemption relied upon
- The name and title of the person making the determination
- A description of the withheld records sufficient to allow me to understand the nature of the denial, as required by Idaho Code § 74-103(4).

Attach Files to Your Request

If you have documentation that you wish to provide for this request, attach the files here.

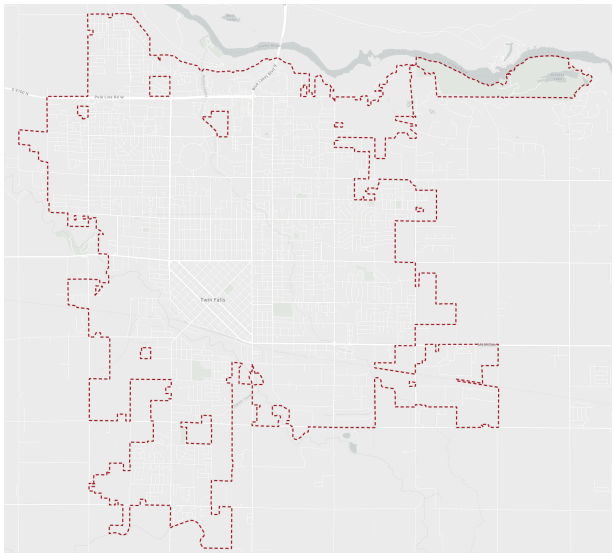
Signature *

[redacted]

The City of Twin Falls will respond to this request within three (3) business days. Or up to 10 business days upon notification of the requesting party.

The City of Twin Falls maintains records for the City of Twin Falls, Idaho. For records including in Twin Falls County please contact Twin Falls County at www.twinfallscounty.org

Requested records will be provided electronically.



We do not provide your information to mailing lists. It will only be used to fulfill this request.

From	msrelay@tfid.org
To	[redacted]
Date	Saturday, September 26, 2026 02:57 PM MT
Subject	Copy of Form Public Records Requests
Attachments	City of Twin Falls Public Records Request.pdf
Filed under	#4869
Source file SHA-256	c5a5d2275ea313d8db8b532f76e870cb5a2b5f9de315359b6ba621b072247b26

Your records request has been received.

You're receiving this email because someone requested that you get a copy of this form.

⚠️ **This message is sent from an account that is NOT MONITORED.**
Do not reply to this message — it will not be read.

Requester names and personal contact details redacted by Oversight Archive.

From	No Reply <noreply@tfid.org>
To	[redacted]
Date	Monday, September 28, 2026 07:28 AM MT
Subject	City of Twin Falls Records Request Extension Notice for Request #4869
Attachments	none
Filed under	#4869
Source file SHA-256	b34debf14e7858ea1f950f07c1d89a352a9138da591fd45e75158ccfecaeb8f1

Your request to examine public records was received on 9/26/2026 2:57:17 PM. The City will be unable to process the request within statutory three (3) working days and a longer period of time will be necessary to locate, retrieve, and review the records. This letter is to provide notice for an extension of ten (10) working days from the date of your original request under Idaho Code 74-103(2). Your patience in this matter is appreciated and we will contact you when these records are available for release. Thank you, and we look forward to processing your request.

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Requester names and personal contact details redacted by Oversight Archive.

From	msrelay@tfid.org
To	[redacted]
Date	Monday, September 28, 2026 07:28 AM MT
Subject	Your Public Records Request #4869 is being processed.
Attachments	none
Filed under	#4869
Source file SHA-256	84086be8e3c03673e69466a94a9406677538375ca43dd6689b373e9a9e04ced8

Your Public Records Request #4869 is being processed and materials are being gathered. You will be updated as the status changes.

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From	No Reply <noreply@tfid.org>
To	[redacted]
Date	Monday, October 05, 2026 03:07 PM MT
Subject	Public Records Request #4869 is under final review.
Attachments	none
Filed under	#4869
Source file SHA-256	f2d0c5c0cf6097454714fc89e854f2a3b115afe9c9bec004d48c18a4728b5138

Public Records Request #4869 is undergoing final review before the information is released. You will be notified upon its completion.

⚠️ **This message is sent from an account that is NOT MONITORED.**
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Requester names and personal contact details redacted by Oversight Archive.

From	No Reply <noreply@tfid.org>
To	[redacted]
Date	Monday, October 05, 2026 04:21 PM MT
Subject	Results of your Public Records Request #4869
Attachments	none
Filed under	#4869
Source file SHA-256	29d692a2b18216c84f138bd8df0e36000a149354409c6f58cc9a127a277ab2e3

Fulfilled Request
Per your records request, filed on 09/26/2026

Attached please find the records held by the City of Twin Falls in response to your request. This link is expires in 30 days. During that time you may use this link to review and/or download a copy of the data.

https://lfws.tfid.org/PublicDelivery/Browse.aspx?dbid=0&startid=29606

This request is now concluded.
NOTICE: PURSUANT TO IDAHO CODE § 74-115 YOU HAVE 180 DAYS TO APPEAL THIS DECISION BY FILING A PETITION IN STATE DISTRICT COURT IN THE COUNTY WHERE ALL OR PART OF THE RECORDS ARE LOCATED

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